



"Providing a truly caring and personal service
24 hours a day everyday"
Nick Armstrong
Proprietor of Armstrongs Funeral Service



Here is a very simple form which can be filled in to notify the various authorities of the death of a loved one.

You could type in the blanks before printing, leaving the "reference number/membership/client number" empty and then print as many copies as you need.

Then all you need to do is fill in the "reference number/membership/client number" section by hand .

Don't forget to use this in conjunction with our necessary tasks check sheet and cross off each authority once they have been informed.

TO WHOM IT MAY CONCERN

I wish to sadly notify you of the death of:

Mr/Mrs/Miss/Ms

Surname

Given Names

Date of Birth

Address

Postcode

Date of Death

I understand the above had dealings with your organisation.

The reference number/membership/client number for your organisation was

Please amend your records accordingly.

If you need to contact me for further information:-

Name

Phone Number

Signature

Date

Name

Address

Postcode

Relationship
to the Deceased
